

CITY OF DAVID CITY
Request for Proposals Advertisement
Request for Proposals
Campground Improvements – Electrical Package

NOTICE IS HEREBY GIVEN that the City of David City ("City") is requesting sealed Proposals from qualified contractors to provide all labor, supervision, equipment, services, materials, and expertise to provide construction services for the electrical construction concerning City's electrical campground improvements.

City is seeking qualified contractors to provide electrical construction services for the project.

Interested parties may obtain a copy of the Request for Proposals (the "RFP") (and related documents) by downloading a copy from City's website at www.davidcityne.com. Interested parties may receive a hard copy of the RFP (and related documents) at David City City Hall at 490 E Street, David City, NE 68632.

The City has engaged KTECH Project Services to perform as its Representative and Project Manager. All communication on the Request for Proposals responses should be made to the primary contact. The Proposals primary contact is:

KTECH Project Services
Brad Swerczek, Senior Project Executive
14121 Ames Ave.
Omaha, NE 68164
402-915-3350
bswerczek@ktech-ki.com

City will not consider any Proposals received after the stated date and time, that is incomplete, and/or that is not submitted in the proper manner and format as instructed in the Request for Proposals.

CITY OF DAVID CITY
Request for Proposals
Campground Improvements – Electrical Package

OVERVIEW

City of David City ("City"), located in Butler County, is making improvements to the City's Campground and requires the electrical system to be upgraded from the secondary of the city utility supplied power source, to each of the pad sites. The selected electrical contractor will report directly to the City Administrator and/or his or her designee.

SCOPE OF SERVICES

David City is seeking bids from interested and qualified contractors to provide all labor, supervision, equipment, services, materials, and expertise to perform the electrical work at the new campground. The scope of services to be performed by the contractor, pursuant to this RFP include, without limitation, will include the following construction services concerning the Project (collectively, the "Services") as described and specified in the Construction Documents:

1. Construction Documents Issued by JEO Consulting Group, for the 2022, Campground Improvements, David City, NE:
 - a. E1.1, Electrical Site Plan, dated 11/17/2022
 - b. E2.1 Electrical Plan, dated 11/17/2022
 - c. E2.2, Lift Station Electrical Plan, dated 11/17/2022
 - d. E2.3, Electrical Details, dated 11/17/2022
2. Specifications Issued by JEO Consulting Group, for the Campground Improvements, David City, NE:
 - a. Section 26 00 00, Electrical Work, dated Revised 10/24/2022

BID TERMS

The City reserves the right to reject any and all bids received as a result of this RFP. If a bid is selected it will be the most advantageous regarding price, quality of service, contractors' qualifications and capabilities to provide the specified service. The City reserves the right to consider bids for modifications at any time before a contract would be awarded and negotiations would be undertaken with that contractor whose bid is deemed to best meet the City's specifications and needs.

Bids must be signed by an official authorized to bind the contractor to its provisions for at least a period of 60 days. Failure of the successful proposer to accept the obligation of the contract may result in the cancellation of any award.

In the event it becomes necessary to revise any part of this RFP, an addendum will be provided. Deadlines for submission of RFPs may be adjusted to allow for revisions. To be considered, original bid and amended bid must be at the noted email address or mailing address on or before the date and time specified.

The prices stated in the bidder's proposal will not be subject to any price increase from the date on which the proposal is opened to the mutually agreed end date of contract.

TIMELINE

Anticipated Timeline of Events:

- May 15, 2023 Release Request for Proposals
- May 23, 2023 Deadline for submission of questions, 3:00 PM (Central Time Zone)
- June 1, 2023 Deadline for Submittal of Proposals/Bids, 3:00 PM (Central Time Zone)
- June 14, 2023 Apparent Qualified Proposal present to City Council
- June 15, 2023 Notice of Award of Contract

Request for Proposals/Bids submissions should be submitted per the timeframe noted above to:

KTECH Project Services
Brad Swerczek, Senior Project Executive
14121 Ames Ave.
Omaha, NE 68164
bswerczek@ktech-ki.com

Please note, email submissions are preferred in PDF format.

INSURANCE REQUIREMENTS

Insurance shall be in such form as will protect the contractor from all claims and liabilities for damages for bodily injury, including accidental death, and for property damage, which may arise from operations under the contract whether such operation by themselves or by anyone directly or indirectly employed by them.

Prior to entering into a contractual agreement, the contractor shall furnish certificates of the following insurance to the City:

1. Workers' Compensation
2. Public Liability in the amount of \$1,000,000 per person. \$500,000 per accident and property damage in the amount of \$300,000 per accident. All such liability insurance shall apply to liability assured under these specifications.
3. The City shall be named as an additional insured to the extent of the operations under this contract.

The certification of insurance shall be on file with the City prior to any work being performed. Failure to maintain insurance during this contract period will result in contract forfeiture.

All insurance including Workers' Compensation, Comprehensive General Liability, and/or Automobile shall be maintained at the expense of the contractor during the term of this contract.

ADDITIONAL INFORMATION

1. It is understood that all submittals will become part of the public file on this matter, without obligation to City. City will attempt to maintain the confidentiality of materials marked "Proprietary" to the extent permitted under Nebraska Public Records Law.
2. Notwithstanding anything contained in this RFP to the contrary, if in City's best interest, City reserves the right to amend and/or revise this RFP in whole or in part, cancel this RFP, extend the

submittal deadline for responses to this RFP, and/or reject any or all Proposals for any reason and/or without indicating reasons for rejection. Further, City reserves the right to (a) seek clarification(s) from each proposer and/or require supplemental information for any proposer, (b) waive and/or correct any irregularities in Proposals after prior notice to the proposer, and/or (c) negotiate with alternate proposers, if initial contract negotiations are unsuccessful.

3. Proposers may submit to City questions and/or requests for additional information, including, without limitation, inquiries related to substantive portions of the RFP, questions regarding the intent of the Services, and/or questions concerning technical aspects of the Services and/or Project. All questions and/or requests must be submitted in writing either by mail or email to:

KTECH Project Services
Attention: Brad Swerczek
14121 Ames Ave.
Omaha, NE 68164
Email: bswerczek@ktech-ki.com

All requests for additional information must clearly reference, "City of David City, Request for Proposals – Campground Improvements." All questions and/or requests to change any provision, specification, or contract term must be received not later than seven (7) calendar days prior the deadline to submit Proposals. Substantive questions and all responses will be made available at City's website at www.davidcityne.com. When appropriate, revisions, substitutions, and/or clarifications will be issued as official addenda to this RFP. Proposers are responsible for checking City's website at www.davidcityne.com for addenda prior to submission of their Proposals.

4. This RFP does not obligate City to award a contract and/or to procure the services described herein. contractors responding to this RFP do so at their own expense and City is not responsible for any costs and/or expenses associated with the preparation and/or submission of any Proposals.
5. Interested parties may obtain a copy of the Request for Proposals (the "RFP") (and related documents) by downloading a copy from City's website at www.davidcityne.com. Interested parties may receive a hard copy of the RFP (and related documents) at David City City Hall at 490 E Street, David City, NE 68632.
6. Indemnification: The contractor shall indemnify and hold harmless the City, its officers and employees, from all damages, claims, suits and actions of any description, for or resulting from injuries or damages received or sustained by any party or parties, arising out of any act, of said contractor, or his agents, in the execution of work under the contract.